

**Oyster River Cooperative School District
REGULAR MEETING**

September 20, 2023**ORMS – Recital Hall****7:00 PM**

- O. 6:30 PM - MANIFEST REVIEW/APPROVAL AT EACH SCHOOL BOARD MEETING**
- I. CALL TO ORDER 7:00 PM**
- II. APPROVAL OF AGENDA**
- III. PUBLIC COMMENTS (*Total allotted time for public comment is 30 minutes*)**
- IV. APPROVAL OF MINUTES *Motion to approve 09/06/23 Regular Meeting Minutes.***
- V. ANNOUNCEMENTS, COMMENDATIONS AND COMMENTS**
- A. District**
- B. Board**
- VI. DISTRICT REPORTS**
- A. Assistant Superintendent/Curriculum & Instruction Report(s)**
- B. Superintendent's Report**
- Covid Protocols {Catherine Plourde}
- C. Business Administrator**
- D. Student Representative {Maeve Hickok}**
- E. Finance Committee Report**
- F. Superintendent Search Committee**
- Screening Committee Structure
- G. Other:**
- VII. UNANIMOUS CONSENT AGENDA *{Requires unanimous approval. Individual items may be removed by any Board Member for separate discussion and vote}***
- Nomination of District Truant Officers for the 2023-24 school year. *Motion to approve the nomination of the District Truant Officers for the 2023-24 school year.*
- VIII. DISCUSSION & ACTION ITEMS**
- Advanced Programming at the High School {Rebecca N., Shannon C., Sean P., Adam L}
 - List of Policies for First Read. *Motion to approve List of Policies for First Read: IHAM-Health Education & Exemption From Instruction, JJIB-A – Spectator & Parent Expectations, GCBD & R – Sabbatical Leave & Proposal, JLCE – Emergency Care and First Aid – Current w/Narcan Language.*
 - Procedure KF-R1 Facility Fees
- IX. SCHOOL BOARD COMMITTEE UPDATES**
- X. PUBLIC COMMENTS (*Total allotted time for public comment is 30 minutes*)**
- XI. CLOSING ACTIONS**
- A. Future meeting dates:** October 4, 2023 – Regular School Board Meeting @ 7:00 PM MS Recital Hall
October 18, 2023 – Regular School Board Meeting @ 7:00 PM Mast Way Cafeteria
October 26 2023 – Regular School Board Meeting @ 7:00 PM MS Recital Hall
October 26, 2023 – Board Budget Workshop @ 8:00 AM – Durham Council Office
- XII. NON-PUBLIC SESSION: RSA 91-A:3 II (c)**
- Superintendent Evaluation
- NON-MEETING SESSION: RSA 91-A2 I {If Needed}**
- XIII. ADJOURNMENT**

Respectfully submitted,
Superintendent

The School Board reserves the right to take action on any item on the agenda.

**Oyster River Cooperative School District
SAU #5**

Welcome to the School Board meeting. If you wish to be heard by the Board, please note “Public Comment” at the beginning of the agenda (reverse side). During the comment section of the agenda each speaker may have up to three (3) minutes within the time frame allowed. Board Chair may limit time allotment as deemed necessary. Occasionally, the Board may “suspend its rules” to allow visitor participation at the time an issue of specific interest is being addressed. A speaker will not be recognized for a second time on a particular topic.

Visitors should not expect a Board response to their comments or questions under the above since the Board may not have discussed or taken a position on the matter. The Superintendent, without speaking for the Board, may offer clarification as appropriate.

Agendas and background information are available on the district website prior to meetings. Agendas and additional information are generally available at the entrance to the meeting room or distributed at the time the item is introduced for discussion.

The ORCSD School Board will meet in regular session on the first and third Wednesdays of the month with additional meetings when necessary. The School Board appreciates your attendance at these meetings and invites your continued interest in its work on behalf of the children and residents of the District.

Oyster River Cooperative School District Members:

- | | |
|-----------------------------|----------------------------|
| • Denise Day, Chairperson | Term on Board: 2023 – 2026 |
| • Matthew Bacon, Vice Chair | Term on Board: 2022 - 2025 |
| • Brian Cisneros | Term on Board: 2021 –2024 |
| • Daniel Klein | Term on Board: 2021 - 2024 |
| • Thomas Newkirk | Term on Board: 2023 - 2024 |
| • Heather Smith | Term on Board: 2022– 2025 |
| • Giana Gelsey | Term on Board: 2023 - 2026 |

Information Regarding Nonpublic Session

On occasion, the Board agenda may include (or be adjusted to include) a Nonpublic Session. When a motion is made to do so, it will be done under the provisions of the NH State Law RSA 91-A:3 II, and one or more of the following reasons will be claimed for entering Nonpublic Session:

- The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request will be granted.
- The hiring of any person as a public employee.
- Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.
- Consideration of the acquisition, sale or lease of real property or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency of any sub-division thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.

Oyster River Cooperative School Board

Regular Meeting Minutes

September 6, 2023

DRAFT

SCHOOL BOARD PRESENT: Denise Day, Brian Cisneros, Dan Klein, Heather Smith, Matt Bacon, Tom Newkirk, Giana Gelsey

STUDENT REPRESENTATIVE: Absent

ADMINISTRATORS PRESENT: Dr. Morse, Suzanne Filippone, Catherine Plourde, Amy Ransom, Rachael Blansett, Gen Brown, Bill Sullivan, David Goldsmith, Misty Lowe

STAFF PRESENT:

GUEST PRESENT:

ABSENT: Maeve Hickok (student rep.)

I. CALLED TO ORDER at 7:00 PM by Chair Denise Day.

II. APPROVAL OF AGENDA

Tom Newkirk made a motion to approve the agenda as written, 2nd by Heather Smith. Motion passed 7-0.

III. PUBLIC COMMENTS – None provided.

IV. APPROVAL OF MINUTES

Giana Gelsey made a motion to approve the August 2nd, 2023 Regular Meeting Minutes, 2nd by Tom Newkirk.

Giana submitted the following revisions:

On page 3 under “Review Superintendent Search Advertisement” in Giana Gelsey’s comment strike “it’s a unique role” and replace it with “the position highlights the district’s priorities, and the district spent considerable effort and political capital in developing the needed position.”

On page 3 under “Unanimous Consent Agenda” add the following statements to Giana Gelsey’s inquiry about stipends: “She pointed out that there is a disparity between athletic and academic stipends. Dr. Morse stated that the athletic stipends are typically higher than academic ones regionally and the stipends reflect that.”

Motion passed with correction 7-0.

Giana Gelsey made a motion to approve the August 16th, 2023 Regular Meeting Minutes, 2nd by Tom Newkirk.

Giana submitted the following revision:

On page 2, under section B, add the following sentence to the end of the first paragraph: “Giana Gelsey had also independently submitted a letter to the Board of Education asking not to accredit PragerU due to the other content issues.”

Motion passed with correction 7-0.

V. ANNOUNCEMENTS, COMMENDATIONS AND COMMENTS

A. District

David Goldsmith of Moharimet welcomed back the district and said the school had a wonderful start. In addition to the kindergarteners, there were 20 new students to Moharimet. David stated that the transition back has been positive and smooth. In a school-wide assembly they established routines, sang the school song, and recited the school motto, “We are kind, we are responsible, we are learners.” Teachers refer to this motto throughout the year in class discussions about behavior and learning. This year’s school-wide enrichment theme is “Year of the

Water,” a broad topic encompassing all subjects. The water theme will focus on science, recreation, geography, and conservation with a connection to community scientists, engineers, and artists. David gave a shout out to the staff for all their hard work over the summer and recognized new staff. An all-school open house will take place on Thurs., Sept. 28th. It will be split by alphabet with more details to come.

Misty Lowe of Mast Way shared that they had a wonderful school opening with a focus on “making connections.” Social emotional learning and open circle will be a focus for teachers to develop relationships with students. The PTO is currently holding their annual mum fundraiser, which can be accessed through the PTO page on the district website. Picture day will be tomorrow, Sept. 8th, and Susan Leifer will be offering two technology nights to discuss safety. They will be held from 6-7pm on Sept. 13th for kindergarten and Sept. 14th for grades 1-4. Childcare will be provided by the high school National Honor Society students. Mast Way will hold its Open House on Sept. 28th between 5:30-7:00pm. A map of the school and parking logistics will be made available, and there is no expectation to stay the entire time since it is a “drop-in” format.

Bill Sullivan of ORMS stated that their opening was unbelievable. Staff and students exhibited positive attitudes and for the first time since the middle school was built, all the outdoor facilities were open on the first day of school. Picture day will be held on Sept. 7th and the school Open House will be on Sept. 19th from 6-7:30pm. Stay tuned for parking logistics and grade level times. Many sports practices have begun, as well as the Drama Club which will perform the play, *Oliver*. Other club offerings will be made available soon.

Rebecca Noe of ORHS had the opportunity to welcome over half the freshmen families at the Intro to High School sessions. During the Freshmen Orientation students attended their advisory, participated in games, and found their classes. She thanked the Durham Police Officers for their participation in welcoming students and serving pizza. Seventy-five seniors attended the first annual “Senior Sunrise” at York Beach, in which students brought doughnuts, coffees, and grills for cooking breakfast. Rebecca said the school opening was positive with staff and students showing great spirit during the first few days. Homework has already begun, and in this week’s heat the staff collaborated to share cooler spaces. Auditions for the fall play *Arsenic and Old Lace* took place today. Picture day is tomorrow, Sept. 7th, and the senior class will have their picture taken on the field. Other upcoming dates include a Sept. 12th College Night at 6pm, Sept 29th and Oct. 2nd Browne Center team building opportunities for freshmen advisories, and an Oct. 5th Open House at 6pm for parents to navigate their child’s schedule and meet teachers.

Giana Gelsey commented that several community members had reached out to her regarding the significant police presence that greeted incoming freshman students at the freshman orientation. She prefaced that she is aware that the district has a good relationship with the Durham Police Department and that we have an excellent SRO in Officer Nicolosi, but that greeting students with 4-5 armed police officers does not necessarily present a welcoming atmosphere to students, particularly those of marginalized communities and/or people of color. She asked that the administration think about this point of view for the future, particularly in light of the goals towards restorative justice in the district. Rebecca Noe replied that the idea was to create a positive relationship with the local police. The goal was to help students feel safe and welcomed by having the officers serve pizza.

DEIJ Coordinator Rachael Blansett stated that the DEIJ committee group will hold its first meeting of the new school year on Sept. 26th at 6pm. An agenda can be accessed on the district website. She told the Board her 2023-24 school year focus will be on students and creating spaces of community and support. She established Pride and BIPOC (Black, Indigenous People of Color) spaces at the middle school last year and this year she will focus on establishing spaces at the high school. Her goal is to have a LGBTQ2S+ space during flex period on white days and a BIPOC space during second flex on blue days. Her hope is that these spaces will provide an extra layer of community and support to students who may not currently feel supported. Rachael connected with an outside organization that provides a parent/caregiver support space for students questioning their identity. It includes education and peer networking for students. Rachael will touch base with elementary school principals to discuss having this support available to families. She also spoke about the two high school students that attended the Equity summer UNH extension program in Bethesda, Maryland. It included interaction with 4-H students and country-wide mentors. So far, they have theorized and created an action equity plan for the community, and

Rachael will assist them in reaching their May goals and project timelines. The board expressed their support and interest in seeing the final presentation.

B. Board

Giana Gelsey stated that the School Board Association meeting is coming up soon. Further discussion took place under the Discussion and Action Items.

VI. DISTRICT REPORTS

A. Assistant Superintendent/Curriculum & Instruction Report(s)

Assistant Superintendent Suzanne Filippone reiterated how well the opening of school went and credited the staff, transportation personnel, and child nutrition services. She also thanked Dr. Morse for his inspiring welcome back. Suzanne spoke about homelessness and End 68 Hours of Hunger trends noting that current numbers are higher than usual. Contact the SAU if you'd like to provide donations, monetary ones are most helpful in providing to the individual needs of families.

Suzanne let parents know that universal testing information is up on the website with dates. The NH State of Assessment is adding a writing assessment and is looking for pilot schools. Oyster River's 4th and 7th graders will participate, which will give faculty and students an advantageous "window" into what the testing will be like in the spring. Dr. Morse commented that it is an amazing opportunity, which benefits teachers with work samples and provides students the opportunity to test when it doesn't count. Teachers and students will be better equipped to know how they will be assessed when it becomes mandated.

B. Superintendent's Report

Opening Day Enrollment

First day enrollment was as expected, and Dr. Morse was pleased with the class sizes. There are no major concerns moving forward with the school year.

Staffing Update

Dr. Morse stated the district had an extraordinary opening and he credited all the staff, facilities, transportation, nutrition, paraprofessionals, office workers, and teachers. He said it takes a lot of extra hands to open the school year and everyone worked very hard. He gave a big shout out to Lisa Huppe since it was the most efficient opening for buses during his tenure. Dr. Morse gave kudos and credits to custodians across the district, who have been working relentlessly without a facilities director. He gave a special thanks to Patrick St. Onge for stepping up and taking a lead role. Dr. Morse also gave a big shout out to the technology staff for all their preparations and hard work, and he thanked the administrators for opening every building perfectly.

In comparison to prior years, especially during COVID, the district has had one of its best openings regarding staffing numbers. It is only down five paraprofessionals across the district, which is much better than last year's twenty. The district is down one special education teacher, three tutors, one custodian, one nutrition worker, and one driver. All these numbers are considerably better, and Dr. Morse gave special kudos to the transportation department for their recruiting efforts.

C. Business Administrator

Amy Ransom reviewed the DOE-25 form, which was reviewed and approved for the Department of Education.

Brian Cisneros made a motion to approve the DOE-25 as presented, 2nd by Heather Smith. Motion passed 7-0.

Board members signed and dated the form.

Amy Ransom reviewed the MS-25 form.

Brian Cisneros made a motion to approve the MS-25 as presented, 2nd by Heather Smith. Motion passed 7-0.

Board members signed and dated the form.

Amy thanked everyone at the SAU for their support as she transitioned into her new role as business administrator. She let the Board know that the audit has been completed and she expects a full report by the end of October.

In an Adequacy Update memo, Amy explained that based on the state's new formula they will receive a \$389,580 gain bringing the total loss to \$457, 738. She said that the taxpayers can expect the school district's obligations to be met.

D. Student Representative Report {Maeve Hickok} – None provided due to a sports absence.

E. Finance Committee Report

Brian Cisneros stated that during the first meeting on Aug. 30th they discussed initial budget matters, including adequacy amount, Fund Balance, and potential warrant items. The high school turf field is entering its 8th year of use, and since it is used a lot, it will need replacing in 2-3 years. Brian advised holding conversations about putting money aside and adopting a fee usage to offset the cost associated with excessive use. The board will hold future discussions on the longevity and flexibility of turf field funding, fees, and revenues. Brian also let the board know of a possibility in changing banks due to a buyout. The new bank has caused several payroll issues.

Giana Gelsey brought up grass fields stating that turf fields are less sustainable and do not meet district sustainability goals. Dr. Morse said the district is limited in field space and the normal wear and tear during sports would not hold up with natural grass. Bigger schools with multiple fields can rotate and allow for re-growth, however, we don't have that ability. Also, our growing season is shorter.

F. Superintendent Search Committee

Heather Smith stated that the committee is moving forward with publicizing focus groups. The logistics for the space are still being worked out. In next week's meeting they will focus on the structure for the screening committee, and this information will be available at the next school board meeting. The dates 11/30, 12/1, 12/4 and 12/5 have been confirmed for campus interviews with candidates. The committee is working on details of the structure and public form.

The Dec. 6th Board Meeting will be relocated, possibly to the ORHS Library, due to Moharimet's chorus concert. The Nov. 29th Budget Meeting may also have a venue change.

Heather invited the public to save the date for the Sept. 27th (remote) and Oct. 4th (in person) community focus groups.

On Sept. 15th the community can expect the superintendent search survey to open and remain available until Oct. 5th.

Communication Update:

Communications Specialist, Gen Brown, provided the following update:

The new district website launched on June 29, 2023, with directory updates, new content/pages, and edits. An Aug. 30th snapshot of user traffic since the launch showed 15K users and 199K site interactions. A survey was added in July, but it received low response due to the timing of summer. Responses have increased since the return to school and it is hopeful that with the communication going home more families will provide feedback. If anyone in the listening audience is interested in taking the survey, please do so by September 30th. Afterward the survey will close, and the data will be analyzed and prioritized for implementation.

Regarding parent communication, the district migrated to ParentSquare in June. Families and staff were notified of this change through emails and newsletters and by now have received multiple posts from ParentSquare. Next, there will be a district email to families regarding account registration. Currently, ParentSquare is limited to mass notifications from Building Administrators/Front Office, the SAU, and ORHS Athletics. Further training and resources will enable sending posts independently. More functionalities and classroom communications will be available in 2024-25, such as forms, permission slips, sign-ups, RSVPs, polls, and social media integration. A pilot

training program made of up staff and teachers will begin this fall. The feedback will be used to create a robust training program for all staff, which will be made available in spring 2024.

VII. UNANIMOUS CONSENT AGENDA

- **ORMS Maternity Leave of Absence from February 1st, 2024 through the end of the school year.**

Denise Day made a motion to approve the unanimous consent agenda as presented, 2nd by Tom Newkirk. Motion passed 7-0.

VIII. DISCUSSION & ACTION ITEMS

Communication Update – See Section F.

Determine School Board Members who will present at the NHSBA meeting in October.

The NHSBA meeting on Sat. Oct. 14th will occur in Concord from 11:30-2:00pm. Giana Gelsey is registered to attend, and Matt Bacon offered to put together a PowerPoint presentation. Denise Day said she will be there to present and asked board members to join her. If any board member is interested in attending or have ideas for the presentation, they can contact Denise. Dr. Morse stated that as School Board of the Year they are obliged to present at the assembly, and their recognition is an incredible honor that they deserve to receive.

Giana Gelsey commented that the NHSBA do not support the resolution written by Tom and herself for the upcoming meeting. Giana commented that she thought their reasoning was flawed, as their commentary did not appear to understand what the resolution was addressing. The NHSBA stated that they thought the resolution was too broad, when in fact the resolution was broad because the NH RSA (RSA 354-A:34) it was addressing was broad, which was the entire issue. Tom commented that the resolution was addressing the results of former 2022 bill HB2, which has made it so anyone can directly bring charges against teachers for very broad reasons without going through school district channels first. He commented that the law is very threatening to teachers' livelihood and ability to teach and circumvents school board autonomy. Tom was concerned that no other proposed resolution addressed the issues that have been created for teachers raised by HB2. Giana commented that other resolutions clearly had some communication between the authors and the Board of Directors for improvement, but no one had reached out to our board. Giana asked if the board would approve her reaching out to Barrett Christina, the executive director of the NHSBA for clarification and guidance on how to improve the resolution to get it passed. Some discussion occurred, and it was agreed that Giana should reach out to Christina in the hopes that the resolution could be passed at a later date. It was also suggested that the district reaches out to school boards to build a mini coalition of like-minded school districts.

The Board reviewed a draft letter written by Giana Gelsey and Tom Newkirk in opposition to the PragerU financial literacy course, which the State Board of Education is considering implementing. After a discussion around the various arguments, board members agreed on keeping paragraphs 1, 3 and 4 and moving a sentence from the middle to the top.

Dan Klein urged the Board to keep this topic on their radar moving forward and possibly reaching out to other school boards to build a coalition for down the road.

Tom Newkirk made a motion to approve the letter as modified for submission to the State Board of Education, 2nd by Matt Bacon. Motion passed 7-0.

Discussion on School Board Goals for the 2023-24 school year.

Board members reviewed the 2023-24 School Board Goals. For theme 2: Curriculum, Instruction, and Competency-Based Learning Reporting and Survey, Giana Gelsey suggested including a few parents as another stakeholder on the committee. She also suggested pulling the UNH survey and having the board create their own. Several board members felt the previous survey was lengthy and convoluted. Denise Day felt they should hone in on feedback specific to competency-based learning to make sure students and parents are getting the feedback they need. She believes teachers, students and parents should be the audience. Tom Newkirk voiced that simpler might be better with only a 10-question survey. He felt there are steps that can be taken to test the validity of the survey by sampling a small group of teachers and students before sending it out to the community. He also felt

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there was value with the UNH Center reviewing a draft of the survey to look for clarity and bias prior to board approval. The board expressed agreement with this idea and will continue to discuss survey specifics at future meetings.

Modifications to the goals included the wording in section B. of Theme 2, removing Theme 3, and renumbering the list for a total of 4 Themes.

Tom Newkirk made a motion to approve the 2023-24 School Board Goals with modification, 2nd by Heather Smith. Motion passed 7-0.

IX. SCHOOL BOARD COMMITTEE UPDATES

The Manifest Committee met and completed the following manifests.

Payroll Manifest # 4 Total is \$247,790.33

Payroll Manifest # 5 Total is \$602,035.44

Vendor Manifest # 5 Total is \$331,478.17

Vendor Manifest # 6 Total is \$193,002.79

Policy Committee will meet next week.

Sustainability Committee will meet on Sept. 21st.

X. PUBLIC COMMENTS – None provided.

XI. CLOSING ACTIONS

A. Future Meeting Dates: September 20, 2023 - Regular School Board Meeting @ 7:00 PM MS Recital Hall
 October 4, 2023 - Regular School Board Meeting @ 7:00 PM MS Recital Hall
 October 18, 2023 – Regular School Board Meeting @ 7:00 PM Mast Way Cafeteria
 October 26, 2023 – Board Budget Workshop @ 8:00 AM – Durham Council Office

XII. NON-PUBLIC SESSION: RSA 91-A:3 II {If Needed}

NON-MEETING SESSION: RSA 91-A2 I (a)

- Strategy or negotiations with respect to collective bargaining.

XIII. ADJOURNMENT:

Heather Smith made a motion to adjourn the meeting at 8:42 pm, 2nd Dan Klein. Motion passed 7-0.

The School Board reserves the right to take action on any item on the agenda.

Respectfully Submitted,

Karyn Laird, Records Keeper

Oyster River Cooperative School District
 COVID-19 Return to School Protocols
 Updated 8.28.2023

In accordance with the CDC’s guidance and the NH Department of Education, the district will implement the following protocols to respond to the COVID-19 virus and other illnesses:

Mitigation Measures

- Focus on hand hygiene routines, especially during key times in the day (before and after eating, after using the restroom, and after recess).
- Continue with enhanced cleaning and disinfecting protocols for all school facilities and school buses.
- Continue to optimize air handling and ventilation practices which includes increased outside air intake and improved air filtration.
- Isolation when testing positive for COVID-19. If you test positive for COVID-19 you will isolate and not be able to enter any school facility for 5 days. Your days will be determined in consultation with a school nurse. Please make sure you take a picture of your positive COVID-19 test. You may return to school on day 6; a mask is strongly recommended through day 10. You are not required to test after day 5. You may only return to school on day 6 if symptoms have improved and you are fever-free for 24 hours. Continue to isolate and contact your school nurse if you still have a fever or symptoms do not improve (more details below). Please remember to always consult your health care provider.
- School Nurses will triage illnesses. Students are not required to test if they have COVID-19 symptoms, but the CDC and NH DOE recommend testing if you have symptoms. A test may be recommended by a school nurse, but is not required. If your child is too sick to be in school, please keep them home until they feel well enough to attend, but a test is not required to return.
- With any illness, your child must be free of fever, vomiting, and diarrhea for 24 hours.

Procedures when testing positive with COVID-19

If you had no symptoms:	If you had symptoms:
<ul style="list-style-type: none"> • Day 0 is the day you were tested (not the day you received your positive test result) 	<ul style="list-style-type: none"> • Day 0 of isolation is the day of symptom onset, regardless of when you tested positive
<ul style="list-style-type: none"> • Day 1 is the first full day following the day you were tested 	<ul style="list-style-type: none"> • Day 1 is the first full day after the day your symptoms started
<ul style="list-style-type: none"> • Day 5 is end of isolation, return to school on Day 6; a mask is strongly recommended through Day 10. 	<ul style="list-style-type: none"> • Day 5 is end of isolation, return to school on Day 6; a mask is strongly recommended through Day 10. You may return to school on day 6 if symptoms have improved and you are fever-free for 24 hours.
<ul style="list-style-type: none"> • If you develop symptoms within 10 days of when you were tested, the clock restarts at day 0 on the day of symptom onset 	

*Only those individuals who have a confirmed positive COVID-19 test result will be required to isolate (not attend school). The school district does not offer asymptomatic or symptomatic testing. If you are having difficulties seeking a test, please reach out to your healthcare provider or a school nurse.

- Kat Reilly, RN, Mast Way School, kreilly@orcsd.org, 603-659-3001
 Sheila Koutelis, RN, Moharimet School, skoutelis@orcsd.org, 603-742-2900
 Cheryl Thibodeau, RN, ORMS, cthibodeau@orcsd.org, 603-868-2820
 Michael Hope, RN, ORMS, mhope@orcsd.org, 603-868-2820
 Kimberly Wolph, RN, PEP/ORHS, kwolph@orcsd.org, 603-868-2375
 Kim Langlois, LPN, PEP/ORHS, klanglois@orcsd.org, 603-868-2375

**Office of the Superintendent
Oyster River School District
36 Coe Drive, Durham, NH 03824**

INTEROFFICE MEMORANDUM

TO: School Board

FROM: Dr. James C. Morse, Sr.

DATE: September 15, 2023

RE: Appointment of SRO and Truant Officer's

Please nominate the below listed individuals for the 2023-2024 school year:

School Resource Officer ORHS/ORMS	Officer Michael Nicolosi - Durham
Truant Officer Mast Way School:	Officer Bryan Libby - Lee
Truant Officer Moharimet School:	Chief Joseph McGann - Madbury

Thank you.

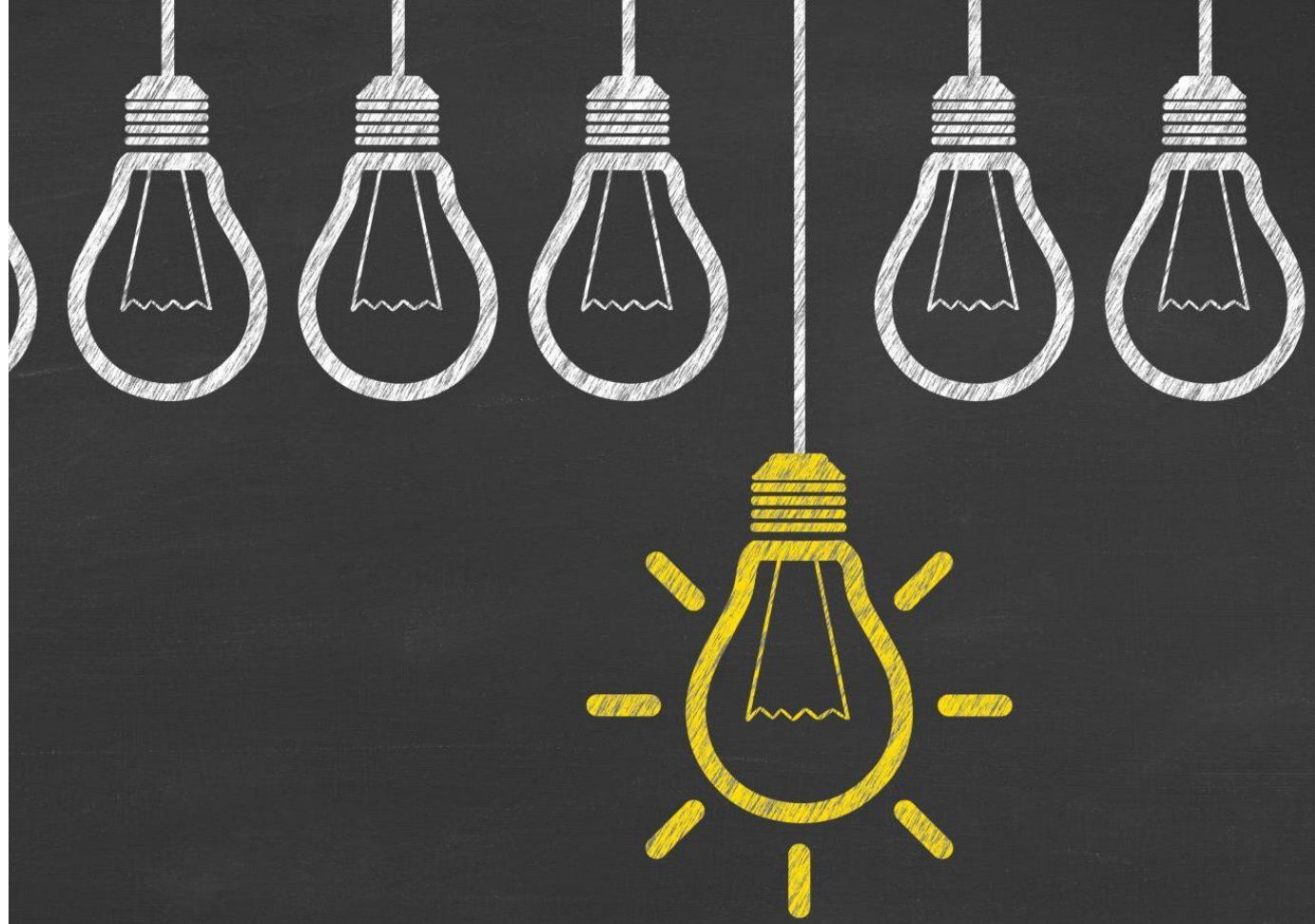
Expanding & Enhancing the ORHS Student Academic Experience

Empowering Positive Pathways



Choice Model

- Elective system
- Heterogenous rosters
- Increased options for students to explore interests
- Student voice



Running Start / Early College / Dual Enrollment

Introduction to Business	Microeconomics	Macroeconomics	Digital Photography	Introduction to Photoshop
College Composition	Digital Video Production	Child Development	Adobe Illustrator	Advanced Programming with Java
Quantitative Reasoning	College Algebra (A2/Trig)	Calculus	PreCalculus	Anatomy & Physiology



UNH CATS PROGRAM

- "Challenging Academically Talented Students"
- Accelerated Math Opportunities
- Tuition-free (first course)
 - Reduced rate for a second course



Advanced Placement (AP) Courses

- Biology
- Calculus AB
- Calculus BC
- Chemistry
- Economics (Micro/Macro)
- French Language
- Physics 1
- Physics 2
- Precalculus
- Spanish Language
- Statistics
- US History

ELO opportunities for AP:

- Art
- Computer Science
- World Languages
- Mandarin- after school pilot

AP[®]

 **CollegeBoard**

Career Technical Education (CTE)

DOVER

Animal Science
Automotive Collision Technology
Automotive Technology
Biomedical Science
Building Construction Technology
Computer Programming
Computer Systems Networking
Cosmetology
Culinary Arts
Electrical Technology
Fire Science/EMT
Health Science
Marketing & Retail Store Operations
Naval Junior ROTC
Pre-Engineering
Sports Medicine
Welding

SOMERSWORTH

Automotive Technology
Broadcast Technology
Building Trades
Culinary Arts
Animation & Web Design
Innovations in Business,
Entrepreneurship, & Marketing
(iBEAM)
Medical Assisting
Pre-Engineering
Technical Theater & Design

ROCHESTER

Accounting
Advanced Manufacturing/Millwork
Air Force Junior ROTC - Aerospace
Science & Leadership Education
Architectural/Mechanical Engineering
Automotive Service Technology
Banking & Financial Services
Business Commerce
Computer Networking & Cybersecurity
Criminal Justice & Homeland Security
Environmental Science & Sustainability
Graphic Design
Health Science Technology
Heating, Ventilation, Air Conditioning,
& Refrigeration (HVACR)
Precision Machining
Restaurant Management
Teacher of Multiple Levels
Video & Photographic Arts

Extended Learning Opportunities (ELOs)

- **Independent Coursework** – a course of study a student may take if they experience a schedule conflict in their ORHS class schedule. A student may also pursue studying a content area of interest that is not currently offered at ORHS.
- **Advanced Studies** - an experience for students who have completed a course or series of courses at ORHS and desire to continue to advance their learning in that subject/content area when there are no further courses available at ORHS.
- **Career Exploration** - an opportunity for a student to investigate and explore a specific occupation, career path, and/or career cluster. This learning experience requires the student to conduct independent research, informational interviews with professionals, and job shadows.
- **Internship** – paid or unpaid work-based learning position where a student is paired with a professional in the community to gain practical experience in a specific occupation/profession, career path, or career cluster.
- **Peer Instructor** - seniors who have some expertise in a given course or subject area, providing the student with a way to further explore and develop those skills and explore the possibility of pursuing teaching as a career. Peer instructors assist the cooperating teacher with lesson planning and implementation, collaborate with the teacher to develop and teach lesson plans, and assist in small group or one-on-one supplemental instruction.

Policies for
 First/Second Read/Adoption/Deletion
SB Meeting of
September 20, 2023 – First Read

Title	Code
Policies for First Read	
Policies for Second Read/Adoption – Unanimous Consent	
Health Education and Exemption From Instruction	IHAM
Spectator & Parent Expectations & <i>{Procedure-For Board Information}</i>	JJIB-A & <i>{R}</i>
Sabbatical Leave & <i>{Proposal-For Board Information}</i>	GCBD & <i>{R}</i>
Emergency Care and First Aid – Current w/Narcan Language	JLCE
Policies for Deletion/Replacement	
Policies in Process	
Discipline Polices to be reviewed	JIDD
Website Accessibility and Grievance	KEE

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: IHAM
Policy Committee Review: May 9, 2018 School Board First Read: May 16, 2018 School Board Second Read: June 6, 2018 Policy Committee Review: September 14, 2023 School Board First Read: September 20, 2023	Page 1 of 1 Category: Priority

HEALTH EDUCATION AND EXEMPTION FROM INSTRUCTION

Consistent with Department of Education requirements, health education, including instruction about ~~parts of the body~~ [anatomy](#), reproduction, and related topics, will be included in the ~~instructional program~~ [curriculum](#).

Instruction must be appropriate to grade level, ~~or~~ [or](#) course of study, and development of students and must occur in a systematic manner. Parents/guardians will have the right ~~to inspect~~ and review health ~~instruction materials~~ [curriculum](#) which will be made reasonably accessible to parents/guardians and others to the extent practicable.

Parents/guardians who wish to review ~~or inspection health and physical education~~ [curriculum](#) materials may arrange a meeting with the Principal to review the materials.

Parents and legal guardians shall be notified by e-mail, ~~or~~ [or](#) other written means, ~~website/social media postings or phone call~~, not less than two (2) weeks in advance of use of the curriculum course material to be used for instruction of human ~~sexuality or human growth and development or~~ sexual [health](#) education, that the material is available for ~~inspection~~ [review](#) at the school. The notice will identify and provide contact information for the member of staff or faculty whom a parent or guardian should contact to arrange an opportunity to ~~inspect~~ [review](#) the curriculum course material.

Opt-Out Procedure and Form

Parents/guardians who do not want their child to participate in a particular unit of health ~~or sex~~ education instruction for religious reasons, ~~religious objections~~, or personal values are allowed to have their child opt-out of such instruction. Students over eighteen years of age can also choose to opt-out.

Parents/guardians who wish to have their child opt-out of such instruction are required to complete the district opt-out form and state the ~~particular~~ unit of curriculum in which the student is not to participate. Any student who is exempted by request of the parent/guardian under this policy may be given an alternative assignment ~~sufficient to meet state requirements for health education~~. The alternative assignment will be provided by the health education teacher in conjunction with ~~the~~ [the](#) Principal.

Opt-Out-Forms are available from either the Principal or the District ~~Online Webs~~ [Site](#).

Opt-out requests must be submitted annually and are valid only for the school year in which they are submitted.

In accordance with federal Protection of Pupil Rights statute, as a School District that receives federal Department of Education funds, the Superintendent shall develop procedures to allow parent/guardian of a student to ~~inspect~~ [review](#) any instructional material used as part of the educational curriculum for the student. The procedures will provide reasonable access to instructional material within a reasonable period of time after the request is received.

Cross Reference:

IHAM-R – Health and Sex Education Exemption: Opt-Out Form

Legal References:

NH Code of Administrative Rules, Section Ed 306.40, Health Education Program
RSA 186:11, IX-b, Health and Sex Education
RSA 186:11, IX-c & IX-e – Notice to Parents/Guardian Required
[Appendix IHAM-R, Health Education Opt-Out Form](#)

OYSTER RIVER COOPERATIVE SCHOOL DISTRICT	Policy Code: JJIB-A
Draft to Policy Committee: September 14, 2023 School Board First Read: September 20, 2023	Page 1 of 1

Spectator and Parent Expectations

The public is invited to attend Oyster River Cooperative School District athletic contests for the purpose of supporting all participants (~~athlete's~~ **athletes** and coaches) regardless of the school they represent. In particular, spectators are expected to **model positive** ~~be role models for students and to provide positive model~~ of behavior that contributes to the value of the athletic experience.

Should school administrators observe behaviors that **is are** contrary to the language above, they have the authority and discretion to remove any spectator who do not comply with expected rules of conduct.

Therefore, when attending competitive events, spectators are expected to:

1. Respect the purpose of the competition and act in the role of support for all of the athletes, coaches and officials;
2. Refrain from angry or abusive language or actions toward any adult or student participant or other spectators;
3. Refrain from coaching or giving instructions from the stands to players participating in the game. Positive encouragement and praise for good play is always welcome;
4. Refrain from any act that creates a danger for participants or spectators;
5. Refrain from any act that could be considered taunting, heckling or berating of participants, officials, or coaches;
6. Refrain from approaching any member of the coaching staff or game personnel before, during or after the game for the purpose of issuing a complaint, voicing of concerns or to make negative comments. **Anyone wishing to address concerns** ~~Please wait 24 hours before making any contact~~ **are expected to wait 24 hours before doing so.** This includes in person conversations, phone calls or email communication.

Penalties for Inappropriate Conduct

Spectators who engage in any behavior listed above, may be asked to leave the premises, and may be excluded from future events. The administrator in charge of the event may seek the assistance of law enforcement authorities, if necessary, to remove or exclude a spectator deemed to be in violation of these rules of conduct. Law enforcement may remove anyone who is disrupting an event or creating an unsafe environment or damaging public property.

Cross Reference:

JJA – Student Activities, Clubs and Organizations
 JJIB – Interscholastic Athletics
JJIB-A-R – Spectator and Parent Expectations – Procedure
Student-Athlete/Parent Handbook

Legal Reference:

Title IX Guidelines
 NHIAA Rules and Regulations

Spectator and Parent Expectations – Procedure

~~Oyster River Cooperative School District options for athletic spectator and parent expectations for addressing misbehavior:~~

Administrators have the discretion to implement any of the following in any order:

- Verbal warning(s)
- ~~Second verbal warning~~
- Request that spectator leave that game:
 - a. If spectator refuses - police will be called to remove spectator
- If same spectator misbehaves at any other game:
 - a. They will immediately be asked to leave
 - b. If police are called – spectator will lose privilege to attend all games for the remainder of the season, **academic year or permanently.**
- ~~If, at the administrators' discretion misbehavior is significant enough they may implement 4b.~~

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: GCBD
Policy Committee: September 14, 2016 School Board Second Read/Adoption: September 21, 2016 Policy Committee Review: March 13, 2019 School Board First Read: March 20, 2019 School Board Second Read/Adoption: April 3, 2019 Policy Committee Review: September 14, 2023 School Board First Read: September 20, 2023	Page 1 of 1

SABBATICAL LEAVE

Purpose:

Sabbatical Leaves will be granted at the sole discretion of the Board for the purpose of enabling staff members to develop professionally in a manner consistent with the Individuals job assignment or Building and District goals. Proposals for sabbatical leave should be educational activities which would benefit the students of our District. ~~Applications for one of the two sabbatical plans: one full school year at one half salary or a period up to one half school year at full salary. In no case will more than one partial sabbatical leave request be approved per year. Sabbaticals may be granted for two ½ year or one full year and one ½ year.~~

As a condition of the sabbatical and in consideration of the payments made by the School District to the professional during his/her/their leave, the professional must file with the Superintendent an agreement which stipulates that he/she/they will return to the School District for at least one full year at the conclusion of his/her/their sabbatical leave or reimburse the School District the full amount received as salary and other economic benefits during the sabbatical leave.

Selection Committee:

Applicants will be selected by a selection committee consisting of: the superintendent (or assistant superintendent), a principal (or his/her/their representative) from each school, a School Board member, and one teacher from each school. Teachers will serve for three-year terms, staggered so that at least one term expires each year. Any teachers on the committee who submit an application for sabbatical leave must resign from the committee and a replacement will be chosen. Teachers will be eligible to serve on the committee after serving three years in the District. Teacher representatives to the committee will be elected by peers from their own school.

At the end of the sabbatical a written report and evaluation of the work for which the sabbatical is granted should be submitted to the committee for approval. Once approved, the committee will recommend to the Superintendent that the School Board advance the professional to the salary step on which the professional would have been placed had the leave not been taken. Post-sabbatical presentations to the committee will occur within 45 days of returning to school.

Cross Reference:

GCBD-R – Sabbatical [Process & Proposal](#)



Sabbatical Proposal Process

Name _____ Date _____

Sabbatical Title _____

“Sabbatical leaves will be granted at the sole discretion of the Board for the purpose of enabling staff members to develop professionally in a manner consistent with Individual, Building and District goals.”

Sabbatical Application Process

- Determine eligibility: members of the ORCSD Teachers Guild with six consecutive years of teaching at ORCSD.
- Review School Board Policy G CBD and Teachers Guild Contract *Sabbatical Leave*.
- Complete the application form (see page 2).
 - Please remember to consult with your building principal at the beginning of the application process.
 - As a reminder, building principal signatures are part of the application process.
- Return completed application to Wendy DiFruscio by January 15th.
- The selection committee will meet and discuss all applications. Follow-up interviews or presentations may be requested.
- The selection committee and superintendent shall make recommendations to the School Board by February 15th.
- Notification of approved sabbaticals will be made by March 15 and professionals selected must accept or reject by April 1st.



Sabbatical Application

Name _____ Date _____

Sabbatical Title _____

Length of Sabbatical ____ Full Year ____ Half Year (If half year which half? _____)

School _____

Grade Level/Subject _____ Years Taught in District _____

Have you received a sabbatical before? _____ If so when? _____

Building Principal Signature: _____

This application will be reviewed by the Sabbatical Committee but are discoverable under Right to Know.

Using this page as your cover please complete the application in a Word document and return to Wendy DiFruscio by January 15th.

Sabbatical leave projects should be both specific and reasonable for the duration of the leave.

Please explain any preliminary work that you engaged in to determine the focus of your project. What evidence is there to support the need for this work?

1. What is the essential question or problem of practice that your project is centered around?
 - a. What is the essential question or problem of practice that your project is centered around?
 - b. Was there any preliminary work to determine the project?
 - c. How is it relevant to Oyster River?
 - d. Does it have the potential to present collaboration and discourse with others?
 - e. Does it reflect "big ideas" occurring at ORCSD and/or in education?
2. Project Overview and Timeline (Summarize the project)
 - a. Scope of the work.
 - b. What is the timeline for actions?
 - c. Who will be engaged in the project?
 - d. How does the work align with the scope of your role? Is it unique and beyond the scope of their role?
3. Benefits to ORCSD - Explains the potential short term and long-term benefits for the ORCSD.
 - a. What needs does this project address for Oyster River?
 - b. Who will be impacted?
 - c. How will they be impacted?
4. Aligned with Goals – Explain how this proposal is aligned with district, building, or individual goals.
5. Evaluation of Project – Explain how you will determine/measure the success of the work.
6. Longevity of Impact - Describe possible long-term impacts that the project could have on the district (students, staff, community, etc.).
7. Sharing – Describe the process to share your work with others once completed.

Note: Board policy states that at the end of the sabbatical a written report and evaluation of the work for which the sabbatical was granted should be submitted to the committee for approval. Once approved, the committee will recommend to the Superintendent that the School Board advance the professional to the salary step on which the professional would have been placed had the leave not been taken. Post-sabbatical presentations to the committee will occur within 45 days of returning to school.

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: JLCE
Policy Committee Review: November 8, 2017 School Board First Read: November 15, 2017 School Board Second Read/Adoption: December 6, 2017 Policy Committee Review: September 12, 2023 School Board First Read: September 20, 2023	Page 1 of 1 Category: Priority Current Version

EMERGENCY CARE AND FIRST AID

The Oyster River Cooperative School Superintendent, in consultation with school health personnel, will ensure that procedures are implemented in the schools to provide for emergency care and first aid for students, school staff and visitors who are injured or become ill at school.

Appropriate staff will receive an orientation regarding the District's emergency care and first aid procedures, and each school will have designated staff who have received first aid and CPR training. Emergency cards will be maintained for all students.

Minor injuries and illnesses should be referred to the school nurse or other designated school staff for treatment. Treatment will be provided within the school in accordance with applicable laws and Board policies. In the event of a serious injury or illness, the individual may be transported to a health facility.

Parents will be informed when their child is injured or becomes ill at school, and appropriate records will be kept by the school nurse.

Naloxone/Narcan and Opioid Antagonists:

The Board authorizes the District to obtain, store and administer naloxone/Narcan and/or other opioid antagonists for emergency use in schools.

The school nurse or other properly trained staff member may administer such medication in emergency situations. Opioid antagonists will be available during the regularly scheduled school day. They may be available at other times at the discretion of the Superintendent.

The Superintendent or designee is authorized to procure such medication on behalf of the District.

All such medication will be clearly marked and stored in a secure space in the school nurse's office or other appropriate location. The school nurse is responsible for storing the medication consistent with the manufacturer's instructions and Board policy JLCD and District procedures JLCD-E & E1.

~~Local law enforcement and emergency medical service personnel will be notified if such medication is administered by the District.~~

Cross Reference: JLCD- E & E1 Administering Medications to Students Parent Request Form/Physician Medication Order

Legal References:

- RSA 200:40, Emergency Care
- RSA 200:40-a, Administration of Oxygen by School Nurse
- RSA 200:44-a, Anaphylaxis Training Required
- RSA 200:54, Supply of Bronchodilators, Spacers or Nebulizers
- RSA 200:55, Administration of Bronchodilator, Space or Nebulizer
- Ed 306.04(a)(21), Emergency Care For Students And School Personnel
- Ed 306.12, School Health Services

Facility Use Requirements

IRS Tax Exempt Certificate shall be required to substantiate non-profit annually.

Proof of Insurance will be provided by all user annually.

When there are two events held: one in the afternoon and one in the evening - a separate fee is charged for each event, providing there is an admission fee charged for each event.

Elementary Day Care Usage Monthly Charge \$200.00

UNH will be charged in the Outside Non-Profit Category

After regular hours, weekends or holidays, custodial, kitchen and auditorium tech fees to be charged to all outside groups & non-profit w/in District. Other charges may occur for turf field, lights, vandalism, damages and any other equipment outside the use of the space requested.

The Towns of Durham, Lee and Madbury, or any approved subcommittee of said towns, will not be charged for rental or custodial.

*A minimum of one hour will be charged for all of these locations

BUILDING/GROUNDS RENTAL FEES

STAFF FEES:

Custodial Fee	\$40.00 per hr. minimum charge 3 hrs.
Kitchen Fee	\$40.00 per hr. minimum charge 3 hrs.
Auditorium Tech Fee	\$50.00 per hr. minimum charge 3 hrs.
Application Fee	\$25 per event

AUDIO/VISUAL FEES:

Audio/Visual	\$20.00 per day
Piano	\$50.00 per day
Tables and Chairs	\$10 per table \$1 per chair
Gym Floor Cover Tarp	\$800 per set up and breakdown

SCHOOL RENTAL FEE/DAY

<u>MOHARIMET SCHOOL</u>	<u>SEATING CAPACITY</u>	<u>Outside Groups For Profit</u>	<u>Outside Group Non Profit</u>	<u>Non-Profits w/in District</u>
Cafeteria/Stage	298 (seating only set ups) 147 chairs allowec	\$200	\$125	\$0
Gym	518 (seating only set ups) 357 chairs allowed	\$500	\$200	\$0
Cafe/Gym combined space	816 - 504 chairs			\$0
Kitchen		\$100	\$75	\$0
East Commons	50	\$150	\$75	\$0
West Commons	50	\$150	\$75	\$0
Library	44	\$200	\$100	\$0
Classroom	30	\$100	\$50	\$0
Sports Field		\$75/hr	\$20/hr*	\$0
		*(Minimum 1 Hour)	*(Minimum 1 Hour)	

MAST WAY SCHOOL

Multi-Purpose Room/Stage	250 (lecture style) 134 (with tables/chairs)	\$500	\$200	\$0
Cafeteria	225 (lecture style) 170 (with tables/chairs)	\$200	\$125	\$0
Kitchen		\$100	\$75	\$0
North Commons	40	\$150	\$75	\$0
Library	44	\$200	\$100	\$0
Classroom	30	\$100	\$50	\$0
Sports Field		\$75/hr	\$20/hr*	\$0
		*(Minimum 1 Hour)	*(Minimum 1 Hour)	

MIDDLE SCHOOL

Recital Hall	911	\$850	\$350	\$0
Gymnasium	1128 (seating) 236 (performance) 892	\$750	\$350	\$0
Changing Rooms	23	\$50	\$50	\$0
Adaptive PE	18	\$100	\$50	\$0
Learning Commons	330	\$200	\$125	\$0
Kitchen/Servery	13/55	\$100	\$75	\$0
Multi-Purpose Room/Stage	336 (lecture style) 174 (with tables/chairs)	\$500	\$225	\$0
Library	44	\$200	\$100	\$0

OYSTER RIVER COOPERATIVE SCHOOL DISTRICT

KF-R1

BUILDING/GROUNDS RENTAL FEES - Revised: 6/30/20

Chorus/Band Rooms	86/65	\$225	\$125	
Classroom	45	\$100	\$50	\$0
Turf Field		\$300/hr	\$150/hr*	\$0
		*(Minimum 1 Hour) *(Minimum 1 Hour)		
HIGH SCHOOL				
Auditorium/stage & Music Rrr	524 seats with 6 spots for wheelchairs	\$850	\$350	\$0
Gymnasium	PLEASE SEE BOX BELOW	\$750	\$350	\$0
Multipurpose Room/Stage	242 (tables & Chairs) 519 (Lecture style)	\$500	\$225	\$0
Locker Rooms		\$50	\$50	\$0
Cafeteria	428 (lecture style) 200 (with tables/chairs)	\$200	\$125	\$0
Kitchen		\$100	\$75	\$0
Library	64	\$200	\$100	\$0
Music Room	40	\$225	\$125	\$0
Classroom	30	\$100	\$50	\$0
HS Athletic Turf Field & Track		\$300/hr	\$150/hr*	\$0
Lights for all users will be charged		\$75/hr	\$75/hr	\$75/hr
			*(Minimum 1 hour)	
Baseball Field/Double Header updated 02/10/20		\$150	\$125	\$0
Softball Field/Double Header updated 02/10/20		\$150	\$125	\$0
Tennis Courts		\$150/hr	\$75	\$0

Audio/Visual systems are included in Auditorium but notice must be given at time of reservation.

HS Gymnasium Capacity

Bleachers closed no furnisher	1729
Bleachers closed chairs only	1153
Bleachers closed tables & chairs	808
Bleachers	672
Bleachers open & chairs	907
Bleachers open table & chairs	636